

GOAL SETTING COMMITTEE

Wednesday, December 4, 2019 – 2:00 p.m.

Room 1N-142 – 1st Floor

Office of Equal Business Opportunity

50 South Military Trail

West Palm Beach, FL 33415

MINUTES

Members Present:

David Behar, County Attorney
Keith Clinkscale, Strategic Planning
Tonya Davis Johnson, OEBO
Bethany King, Parks
Angela Sims, Purchasing
Tanoy Williams, OFMB
Brenda Znachko, FDO

Non Member Attendees

Lorna Anderson, Greywood Consulting Corp.
Vicky Cronell, OEBO
Eric Garber, Parks
Allen Gray, OEBO
Kenisha James, OEBO
Dorianna Kristensen, OEBO
Deirdre Kyle, OEBO
Jaison Raju, OEBO
Amanda Ray, FDO
Angela Smith, OEBO
Angie Whitaker, OEBO
Albert Wong, Purchasing

I. CALL TO ORDER

Meeting called to order at 2:01 p.m. by Tonya Davis Johnson.
Roll called, all voting members present.

II. ADOPTION OF AGENDA

Tonya Davis Johnson proposed that the agenda be reordered to add the following items: Golf Course Professional Services for Okeeheelee Park and Park Ridge for Parks. These would be heard as Items 1 and 2.

Motion by Brenda Znachko to adopt the December 4, 2019 agenda with the addition of the two items for Parks, seconded by Angela Sims.

Motion to adopt the agenda carried 6-0.

David Behar	YES
Keith Clinkscale	YES
Tonya Davis Johnson	YES
Angela Sims	YES
Tanoy Williams	YES
Brenda Znachko	YES

III. ADOPTION OF MINUTES

Motion by Brenda Znachko to adopt the November 20, 2019 minutes, seconded by Keith Clinkscale.

Motion to adopt the minutes with changes carried 6-0.

David Behar	YES
Keith Clinkscale	YES
Tonya Davis Johnson	YES
Angela Sims	YES
Tanoy Williams	YES
Brenda Znachko	YES

IV. REVIEW OF PROJECTS

Project 1 – Golf Course Professional Services, Okeeheelee Park – PRK

Discussion

Recommendation: SBE Evaluation Preference for Prime Respondents or Bidders, Option 1
(Ord. 2-80.27(5)(c) Option 1.)

Motion to accept recommendation by Keith Clinkscale, seconded by Tanoy Williams.

Motion to accept recommendations carried 7-0.

David Behar	YES
Keith Clinkscale	YES
Tonya Davis Johnson	YES
Bethany King	YES
Angela Sims	YES
Tanoy Williams	YES
Brenda Znachko	YES

Project 2 – Golf Course Professional Services, Park Ridge – PRK

Discussion

Recommendation: SBE Evaluation Preference for Prime Respondents or Bidders, Option 1
(Ord. 2-80.27(5)(c) Option 1.)

Motion to accept recommendation by Tanoy Williams, seconded by Angela Sims.

Motion to accept recommendations carried 7-0.

David Behar	YES
Keith Clinkscale	YES
Tonya Davis Johnson	YES
Bethany King	YES
Angela Sims	YES
Tanoy Williams	YES
Brenda Znachko	YES

**Project 3 – Project 20111 PBC Fire Rescue Fire Station Improvement Program – FDO
Discussion**

Recommendation: SBE Evaluation Preference for Prime Respondents or Bidders, Option 2 and SBE Subcontracting Goals for Professional Services (25%) (*Ord. 2-80.27(3)(d), Option 2 and Ord. 2-80.27(3)(e).*)

Motion to accept recommendation by Keith Clinkscale, seconded by Tanoy Williams.

Motion to accept recommendations carried 6-0.

David Behar	YES
Keith Clinkscale	YES
Tonya Davis Johnson	YES
Angela Sims	YES
Tanoy Williams	YES
Brenda Znachko	YES

**Project 4 – John Price Park Campground, Phase III – FDO
Discussion**

Recommendation: SBE Subcontracting Program (25%)
(*Ord. 2-80.27(1)(c).*)

Motion to accept recommendation by Tanoy Williams, seconded by Angela Sims.

Motion to accept recommendations carried 5-1.

David Behar	YES
Keith Clinkscale	YES
Tonya Davis Johnson	YES
Angela Sims	YES
Tanoy Williams	YES
Brenda Znachko	NO

**Project 5 – Continuing Annual (CM) – FDO
Discussion**

Recommendation: Evaluation Preference for Mentoring and Evaluation Preference for SBE Participation (10%) and SBE Subcontracting Program (20%) (*OEBO PPM Attachment 3, Section 1 and Ord. 2-80.27(1)(c).*)

Motion to accept recommendation by Keith Clinkscale, seconded by Angela Sims.

Motion to accept recommendations carried 6-0.

David Behar	YES
Keith Clinkscale	YES
Tonya Davis Johnson	YES
Angela Sims	YES
Tanoy Williams	YES
Brenda Znachko	YES

Project 6 – Door Replacement Services, Pre Qual – FDO

Discussion

Recommendation: SBE Sheltered Market for Small Construction Contracts (If there are three (3) or more certified vendors) and SBE Price Preference (Ord. 2-80.27(1)(b) and Ord. 2-80.27(1)(e).)

Motion to accept recommendation by Keith Clinkscale, seconded by Angela Sims.

Motion to accept recommendations carried 6-0.

David Behar	YES
Keith Clinkscale	YES
Tonya Davis Johnson	YES
Angela Sims	YES
Tanoy Williams	YES
Brenda Znachko	YES

Project 7 – HVAC Services Term Contract, Pre Qual – FDO

Discussion

Recommendation: SBE Sheltered Market for Small Construction Contracts (If there are three (3) or more certified vendors) and SBE Price Preference (Ord. 2-80.27(1)(b) and Ord. 2-80.27(1)(e).)

Motion to accept recommendation by Tanoy Williams, seconded by Brenda Znachko.

Motion to accept recommendations carried 6-0.

David Behar	YES
Keith Clinkscale	YES
Tonya Davis Johnson	YES
Angela Sims	YES
Tanoy Williams	YES
Brenda Znachko	YES

Project 8 – Plumbing Services, Pre Qual – FDO

Discussion

Recommendation: SBE Sheltered Market for Small Construction Contracts (If there are three (3) or more certified vendors) and SBE Price Preference (Ord. 2-80.27(1)(b) and Ord. 2-80.27(1)(e).)

Motion to accept recommendation by Keith Clinkscale, seconded by Angela Sims.

Motion to accept recommendations carried 6-0.

David Behar	YES
Keith Clinkscale	YES
Tonya Davis Johnson	YES
Angela Sims	YES
Tanoy Williams	YES
Brenda Znachko	YES

**Project 9 – Pressure Cleaning Services, Pre Qual – FDO
Discussion**

Recommendation: SBE Price Preference (Ord. 2-80.27(5)(f).)

Motion to accept recommendation by Keith Clinkscale, seconded by Tanoy Williams.

Motion to accept recommendations carried 6-0.

David Behar	YES
Keith Clinkscale	YES
Tonya Davis Johnson	YES
Angela Sims	YES
Tanoy Williams	YES
Brenda Znachko	YES

V. OLD BUSINESS

None.

VI. NEW BUSINESS

Tonya Davis Johnson confirmed that the December 18, 2019, Goal Setting Committee meeting will move forward.

VII. ADJOURNMENT

Meeting adjourned at 2:36 p.m.